

**Intermediate Arts / Commerce / Science (Session: 2023 – 2025)  
Admission to first year 2023-2024**

**Verification & submission of documents  
11.09.2023(Monday) to 16.09.2023(Saturday)**

**Submission of Documents in the College office (Arrange in order)**

1. Admission Form 2022
2. Undertaking (Anti ragging & Smart phones)
3. Admission Fees challan / Receipt (Xerox)
4. School Leaving Certificate (Class 10<sup>th</sup> Original)
5. Character Certificate (Class 10<sup>th</sup> Original)
6. Registration Slip(Class 10<sup>th</sup> Xerox)
7. Admit Card (Class 10<sup>th</sup> Xerox)
8. Mark sheet (Class 10<sup>th</sup> Xerox)
9. Migration Certificate (Class 10<sup>th</sup> Xerox)
10. Caste Certificate (ST/SC/BC-1/BC-2)if applicable (Xerox)
11. Baptism Certificate if applicable (Xerox)
12. Addhar Card (Xerox)

N.B.:

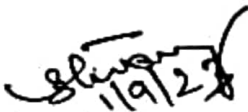
\* Bring all the original documents for verification.

**Additional Requirements: Recent passport photo in uniform (Three)  
Biographical Record (Yellow & White Sheet)**

The candidates who belong to CBSE / ICSE / Other State Board must have the Original Migration Certificate which will be required at the time of registration to Jharkhand Academic Council (JAC) otherwise they will not be able to appear in the Intermediate Class 11<sup>th</sup> Promotion Test (Term I & II) which is conducted by JAC. Similarly they need to have Aaddhar Card for the registration process to JAC. The Xerox should be done from the original documents. Those who don't have original Migration or mark sheet can download from the digi locker and get the Xerox of same.

- Follow the schedule properly.
- Keep a Xerox copy of all the documents for reference.

01.09.2023

  
Principal  
Principal  
Intermediate Section  
St. Xavier's College  
Ranchi



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**First year admission 2023-2024**

**Verification & Submission of documents**  
**11.09.2023(Monday) to 16.09.2023(Saturday)**  
**Place: Hall C**

Date	Stream	Section	Time	Stream	Section	Time
11.09.23 (Mon)	Arts	A	10.15 – 12.00p.m.	Science	A	02.15 – 04.00p.m.
12.09.23 (Tue)	Arts	B	10.15 – 12.00p.m.	Science	B	02.15 – 04.00p.m.
13.09.23 (Wed)	Arts	C	10.15 – 12.00p.m.	Science	C	02.15 – 04.00p.m.
14.09.23 (Thu)	Commerce	A	10.15 – 12.00p.m.	Science	D	02.15 – 04.00p.m.
15.09.23 (Fri)	Commerce	B	10.15 – 12.00p.m.	Science	E	02.15 – 04.00p.m.
16.09.23 (Sat)	Commerce	C	10.15 – 12.00p.m.			

**N.B.:**

- Bring all the original documents for verification.
- Arrange all the documents properly to save time.
- Fill up the biographical record properly (White/Yellow)
- Affix colour passport photo in the admission form.
- Verification will be done according to the Roll Nos.
- Be on time and bring all the required documents as it is instructed.
- Follow the schedule.

01.09.2023

  
Principal  
Principal  
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St. Xavier's College  
Ranchi